



Isle Valet Mobile Auto Detailing Service

Health and Safety
Executive

Risk Assessment

Company name: Isle Valet

Assessment carried out by: Mr M Cowley

Date of next review: April 2021

Date assessment carried out: August 2020

(January 2021: *Updated Covid-19 safety precautions)

What are the hazards?	Details of Hazard	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Handling chemicals	Chemicals include: <ul style="list-style-type: none">• G101 General Purpose Cleaner• Autoglym Wheel acid• Power Force Traffic film remover• Range of Autoglym products: see COSHH sheet for further details• 5L Petrol can for generator	Operator Mr M Cowley Customers if liquid spilled General public passing by Animals in the vicinity	Hazardous chemicals correctly stored upright on van shelving. Van door locked during transportation and products secured when not in use. Most work carried out on private dwellings When working in public places, van is locked.	Correct disposal of empty containers (double bagged, recycled if possible). Ensure no chemicals left on customer's property. Only essential chemicals stored in van, rest of stock stored in operator's garage on shelving.	Operator Mr M Cowley	Ongoing	Yes
Electrical Equipment	*Kranzle HD7/122 Pump *Honda GX160 Generator	Operator Mr Cowley Customer	Maintain annual service Only the operator Mr M Cowley handles machinery and equipment	Ensure all wires are checked on a regular basis Any damaged appliances replaced promptly Annual servicing of generator and pump	Operator, Mr M Cowley Electrical equipment	Ongoing	Yes

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	*Numatic Hoover VNR 200-11 *Karcher Steam Cleaner *18M Extension lead	General Public Domestic animals	All equipment kept out of reach of general public and animals		serviced by a qualified service engineer		
Slips, trips, falls	Slipping on wet surfaces with chemicals Tripping over hose, leads, equipment Falling off ladders, steps of high sided vehicles Gazebo capsizing, blowing away	Operator Mr Cowley customers residing at the property General public	Minimise amount of equipment in use at any one time Carry out on the spot risk assessment of potential hazards and dangers Follow manual handling procedures for correct lifting techniques	Slips: <ul style="list-style-type: none"> • wear appropriate footwear • use minimum amount of water and products required to do the job • Work to cease when weather conditions are unsafe- too wet or icy. • Sand to cover spilt chemicals Trips <ul style="list-style-type: none"> • Only one piece of equipment used at any given time • Leads not strewn across pathways • Gazebo legs weighted down with sandbags and hi-visibility straps. Stored safely in bag. • Car doors not left open unnecessarily Falls <ul style="list-style-type: none"> • Small step ladders used to gain access to roofs. 	Operator, Mr M Cowley	Ongoing	Yes

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				<ul style="list-style-type: none"> Care and attention when climbing in and out of van and non-slip stepping plates fitted Ensure gazebo is erected correctly and maintenance checks carried out regularly (not to be used in high winds) 			
Moving / Lifting Equipment	*Lifting equipment and products listed above in and out of work van	Operator Mr M Cowley	*Manual Handling Procedures followed Daily warm up exercises, straight back, bend from the knees Maximum weight 40kg Gazebo, in wheeled bag.	Only lift equipment necessary for each job, minimise risk by storing correctly in the van. Know own limits and maintain physical fitness (diet and exercise)	Operator, Mr M Cowley	Ongoing	Yes
Damage to vehicles	*Damage to customers' vehicles during service. *Damage to operator's van	Customer Operator Mr M Cowley	*Henry Seymour Business Insurance *Public Liability Insurance up to £1 million *Grove and Dean Van Insurance	Preparation before every job- research the make and model of customer's vehicle to familiarise (customers' cars are not driven by Mr Cowley) Use Google Maps to look at accessibility of customer's property Ongoing risk assessment, vigilance at all times	Operator, Mr M Cowley Customers knowledge and feedback	Ongoing	Yes

Risk Assessment

*What are COVID-19 hazards?	Details of Hazard	Who might be harmed and how?	What are you already doing to control the risks?	What further action do you need to take to control the risks?	Who needs to carry out the action?	When is the action needed by?	Done
Contracting transmitting Covid-19 Virus through touching surfaces	Touching the vehicle's surfaces inside or outside vehicle	Operator, Mr M Cowley Customer / their family	Use of single use PVC gloves over thermal mechanical gloves (changed between jobs) Use of hands free mechanical equipment to clean surfaces including: -Kranzle hose with snow foam -steamer on internal fabrics Various Autoglym cleaning products eradicate / decontaminate outside and inside of vehicle. Use of sanitising wipes on internal furniture	Decontaminating sprays Ensure all vehicle doors are open to maintain continual air flow Operator, Mr M Cowley to only lean into vehicles to steam clean and sanitise interior. Gloves and overalls changed and bagged/disposed of between jobs Cleaning equipment cleaned/wiped down between jobs, at end of day and heads/parts replaced regularly	Operator, Mr M Cowley Customer to bag up possession and clear vehicle prior to servicing on instruction.	Ongoing	Yes
Risk of contact with customers	Working at customers houses	Operator, Mr M Cowley Customer / their family	Maintaining over 2m distance from customers Not touching keys- asking customers to unlock vehicle and position it.	Texting / phoning customers on arrival rather than knocking on door. Using hands free Kranzel pump to snow foam / decontaminate outside and steam clean inside.	Mr Cowley will inform customers on website and on making bookings of	Ongoing	Yes



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			Wearing single use face mask which is double bagged (after each job) and disposed of at end of day (taken home to bin) Sanitise vehicle door handles and surfaces Operator to use sanitiser and wipes frequently throughout the day.		non-contact protocols		
Risk of transporting virus	Risk of transporting virus between jobs Risk of bringing virus home to operator's family	Operator Mr Cowley Customers / general public Operators family	Operator to: <ul style="list-style-type: none">double bag (between jobs) and dispose of (end of day) all PPE equipment.sanitise hands regularly when not wearing single use glovessanitise inside of van with sanitising wipes, spray	Operator, Mr M Cowley to: <ul style="list-style-type: none">eat lunch in his van,not enter customer's properties for any reasononly use equipment from his vanall payments to be contactless Only presently working locally in the Isle of Axholme Change out of clothes outside home and wash daily	Operator, Mr M Cowley in conjunction with customer's compliance	Ongoing	Yes

***Covid-19 Restrictions Update-** As of Monday 18th January, North Lincolnshire Council have clarified that external car washes are prohibited.

Interior valets, steam cleans, paint protection packages and all other detailing work is still allowed to take place.

Customers will be required to wash down the exterior paintwork of their own vehicle before certain services can take place.

Thank you for your understanding and co-operation during this lockdown. Mr M Cowley